



**CHECK LIST TWO: DESIGN DEVELOPMENT SUBMITTAL**

**Provide this page along with Check List One, and your Survey/Site Plan as part of your DD submittal.**

**Confirm that you have included the required information by initialing beside each item listed below.**

**PROVIDE:**

- (1) A completed Form One, Fee Checklist, with Receipt signed by HOA Management.
- (2) A completed Cannonsgate Form Two-Design Development Review Request
- (3) A completed Materials of Construction, include color selection.
- (4) Design Development Floor Plans and Elevations in digital format including:
  - i. Floor plan: Indicate all rooms, and sizes, along with square footage. Show the finished floor elevation (FFE) of the first floor using topographic reference from site plan.
  - ii. Roof plan indicating slopes and finish materials.
  - iii. Elevations: Provide front, rear, and side elevations indicating building materials and finishes. Elevations to be site adapted showing correct location of grade overall height with respect to the topography. Show floor to floor heights and overall heights.
  - iv. Additional key details of each unique feature on the exterior of the home, including columns, railings, and trim detail.
- (5) Submit updated site survey described in Check Sheet One if there have been changes since the SD submittal, or if this is your first submittal of the site survey/site plan.
- (6) Include any request for a Variance at this time. Typically, a Variance is granted only in cases of hardship related to site constraints that may dictate conditions of the design that are in conflict with Guideline requirements. A variance request is attached. \_\_\_\_\_ Yes \_\_\_\_\_ No.
- (7) On each drawing provide designer/ architect information as required in Article 2 (2).
- (8) A copy of this page with your initials on the lines to the left and item 5 checked, yes or no.



Other data: The Cannonsgate ARC reserves the right to require the submittal of other information, data, drawing and samples as deemed necessary.

SUBMITTED BY:

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TITLE:

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**NOTE: ALL OFFICIAL REVIEWS WILL BE BASED ON GUIDELINE EDITIONS IN FORCE AT THE TIME THE DESIGN DEVELOPMENT SUBMITTAL IS MADE.**